

# How to complete the CREST Transfer Form



This form is for clients wishing to transfer their certificated shares into their Fidelity single or joint holdings in an investment account. Please note that we cannot deposit physical share certificates to an ISA or Pension. Please ensure you have read and agree to Doing Business with Fidelity [fidelity.co.uk/doingbusiness](http://fidelity.co.uk/doingbusiness) before you return the form.

Please send the following:

- Covering letter including your investment account number
- CREST transfer form for each different stock/company or for each different designation
- Original paper share certificates (photocopies are not accepted) to: **Fidelity International, PO Box 219, Hildenborough, Tonbridge, TN11 9ZQ.**

Share certificates can be expensive to replace so you may wish to consider using a tracked and insured method of postage.

• Please complete the form and sign – we cannot accept photocopies or computer printed signatures. The use of correctional fluid or crossing out will result in your form being rejected. Please complete a new form if you make a mistake.

• Please return form to **Fidelity International PO Box 219 Hildenborough Tonbridge TN11 9ZQ**

- Please enter the full name of the security/company shares being transferred, for example, **Tesco Plc.**
- Please enter the description/denomination of the security/company shares being transferred, for example, **Ordinary 5p.**
- Please state the number of shares in words, for example, **"One thousand"**.
- Please enter your full name(s) and address(es) exactly as they appear on the share certificate.

- Please state the number of shares in numbers, for example, **1000.**
- If the share certificate contains a designation please add here. If the shares are for the same company but have multiple designations please complete a form for each designation.

Please ensure all named shareholders sign here.

Please enter the date in DD-MM-YYYY format.

<b>CREST TRANSFER</b>	<b>PLEASE LEAVE THIS SECTION BLANK</b>	
	Above this line for Registrar's use	
	Counter Location Stamp	Barcode or Reference
	<b>PLEASE LEAVE THIS SECTION BLANK</b>	<b>SDRN</b> <b>PLEASE LEAVE THIS SECTION BLANK</b>
	Above this line for completion by the depositing system-user only.	
	Consideration Money	Certificate(s) lodged with Registrar (To be completed by Registrar)
	Name of Undertaking.	
	Description of Security	
	Amount of shares or other security in words	Figures
	In the name(s) of	Designation (if any)
		Balance certificate(s) required
	I/We hereby transfer the above security out of the name(s) aforesaid into the name(s) of the system-member set out below and request that the necessary entries be made in the undertaking's own register of members. Signature(s) of transferor(s)	Stamp of depositing system-user
	1. ....	<b>FIL Nominee (Shareholdings) Limited</b> <b>Oakhill House</b> <b>130 Tonbridge Road</b> <b>Hildenborough</b> <b>Kent</b> <b>TN11 9DZ</b>
	2. ....	<b>IFUAG</b>
	3. ....	
	4. ....	<b>IFUAG</b>
	A body corporate should execute this transfer under its common seal or otherwise in accordance with applicable statutory requirements.	Date
	Full name(s) of the person(s) to whom the security is transferred	Participant ID
	Such person(s) must be a system member.	<b>IFUAG</b>
	Reference to the Registrar in this form means the registrar of registration agent of the undertaking, not the Registrar of Companies at Companies House.	Member Account ID
		<b>FIDNOM</b>
	CRESTCo Limited is delivering this transfer at the direction and on behalf of the depositing system-user whose stamp appears herein and does not in any manner or to any extent warrant or represent the validity, genuineness or correctness of the transfer instructions contained herein or the genuineness of the signature(s) of the transferor(s). The depositing system-user by delivering this transfer to CRESTCo Limited authorises CRESTCo Limited to deliver this transfer to registration and agrees to be deemed for all purposes to be the person(s) actually so delivering this transfer for registration.	
	This form should be used only for a transfer of a certificated unit of a security to a CREST member to be held by a CREST member in uncertificated form. It should not be used for conversion of a unit held by a CREST member into uncertificated form.	
	The CREST rules requires that this form be used for the transfer of a unit of a certificated security to a CREST member to be held by that member in uncertificated form. Any such transfer on this form is exempt from stamp duty.	